

JOB OPENINGS

04/25/2022

Staff Nurse, RN – Med/Surg – 3 Full-Time

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager and Charge Nurse. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications:

Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse or eligible to obtain. Certified in basic CPR. Good customer service skills; flexible. Prefer prior Med/Surg experience.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

Staff Nurse, RN – ICU – 4- Full-Time

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager and Charge Nurse. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications:

Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse or eligible to obtain. Certified in basic CPR. Good customer service skills; flexible. Prefer prior ICU experience.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

Certified or Registered Respiratory Therapist –2 Full-Time

Provide respiratory therapy and PFT to patients as ordered by physicians according to established standards and practices. Also instruction of subordinate staff members and assist in continuing education programs.

Qualifications:

Graduate of an accredited program in respiratory therapy. CRT is required; RRT is preferred.

Polysomnographic Tech/EEG Tech – Per-Diem

The Polysomnographic Tech is responsible for sleep evaluation, testing and scoring of patients and providing guidance/training to the Sleep Lab Tech Trainee positions.

Qualifications:

Respiratory background and/or sleep lab experience preferred

Certified in basic CPR and BCLS

Effective verbal and written communication skills and appropriate social skills

Ability to teach others is helpful

Staff Nurse, RN or LPN– Swing/Rehab. – 2 Full-Time

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager and Charge Nurse. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications

Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse or eligible to obtain. Certified in basic CPR. Good customer service skills; flexible. Prefer prior Med/Surg experience.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

LPN – Med/Surg – 3 Full-Time, 1 Per-Diem

Under the direction of a Registered Nurse, the LPN will provide direct patient care, meeting both psychological and physical needs of the patients in accordance with physicians' orders, AOA, OSHA, nursing and department policies. The LPN fulfills these duties to contribute to the continuity and quality of care that fosters the best interest and well-being of all patients and their families.

Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications:

Graduate of a State Board approved program of practical nursing. Holds a current Pennsylvania state license as licensed practical nurse. Certified in basic CPR.

Staff Nurse, RN –ED 2 Full Time

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager and Charge Nurse. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications:

Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse or eligible to obtain. Certified in basic CPR. Good customer service skills; flexible. Prefer prior ED experience.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

Radiology Tech –Per-Diem

Operate radiologic equipment to make clinical diagnostic x-ray films as directed by physicians and perform routine diagnostic procedures according to established standards and practices. Additional Coverage needed for AC Valley

Qualifications:

ARRT Certified, PACS experience, CPR certification

Working Conditions

Subject to electrical and radiant energy hazards. Lifting and positioning of patients. Lifting supplies. Standing, walking most of the day

Housekeeping Aide –1 Per-Diem

Responsible for carrying out all cleaning, following hospital's policy and procedure manual and all schedules posted, such as: Empties and cleans all waste receptacles, Damp dusts all patient areas, Cleans and maintains all bathrooms, Spot wall washes, General cleaning of all areas, Keep any records of daily work as needed, Make beds after cleaning of a discharge or transfer room.

Qualifications:

High school education or equivalent preferred. Some prior commercial housekeeping experience preferred.

LPN – Rehab/Swing, Per-Diem

Under the direction of a Registered Nurse, the LPN will provide direct patient care, meeting both psychological and physical needs of the patients in accordance with physicians' orders, AOA, OSHA, nursing and department policies. The LPN fulfills these duties to contribute to the continuity and quality of care that fosters the best interest and well-being of all patients and their families.

Medical Technologist – 2-Full-Time

Performs test procedures on patient specimens in a timely, accurate manner without supervision.

Qualifications

Requires a four-year bachelor's degree with a major in Medical Technology or a four-year degree in a life science, in which case certification from an accredited training program (American Society for Clinical Pathology or American Medical Technologists) is required.

Will consider a Medical Lab Technician who has completed a certified training program (American Society for Clinical Pathology) if eligible to sit for MT registry.

Dietary Aide – 2- Full-Time

Works as a team member with other dietary aides, cooks and food service supervisors in order to provide nutritious, attractive, and timely meals for patients, hospital personnel and guests. Maintains clean and sanitary dishes, kitchen, dining and serving areas.

Qualifications

High school graduate or equivalent. Experience in food handling and service desirable.

Lead Registration Clerk – Full-Time

Responsible to Clarion Hospital for supporting the corporate mission, vision and values. Responsible to the Patient Access Department for the accurate and efficient registration of all patients. Responsible to the customer (patients, physicians, staff and others) for courteous, accurate and timely service.

Essential Functions

Service Excellence: Demonstrates CUSTOMER FIRST attitude in all Patient Access activities. Responds to patients, physicians, hospital staff and other customers (internal and external) in a professional manner. Tact is required in all customer contacts and the employee assumes responsibility for harmonious relationships. Treats everyone with dignity and respect. Registers patients for both in-patient and out-patient services in accordance with Federal and State regulations and in accordance with departmental and hospital policies and procedures. Assists patients in the completion of social and financial information as needed and assists in gathering inpatient and pre-admission information and documentation as needed. Assists registration personnel within the Patient Access Department and in other Hospital departments with the Medicare Medical Necessity Program. Assists with the training of registration clerks. Assists Patient Access Supervisor with staffing schedule. Reassigns staff in Supervisor's absence, to meet patient volumes on an ongoing basis. Manages Call-offs in coordination with the Patient Access Supervisor. Is responsible for completing all mandatory Net Learning in-service training and for maintaining established departmental competency levels. Processes payments received at point-of-service.

Requirements: Minimum 2 years registration experience. Problem solving skills. Must be decisive and assertive with the willingness to adapt.

Ultrasound Tech –1 Full-Time 1—Per-Diem

Perform ultrasonic diagnostic procedures, e.g. abdominal and pelvic, carotid doppler, for patients as ordered.

Qualifications

Completion of course for radiology technicians and/or course in ultrasonic technology.

Registration/license as required.

Knowledge of the ultrasound equipment, matrix camera system, transducers and other accessories related to ultrasound unit. Previous experience desirable.

Registered Radiology Technologist and/or registered or registry eligible in ultrasound.

(American Registry of Diagnostic Medical Sonographers)

Experience in general abdomen, obstetrics and gynecology, prostate and carotid doppler is required.

CPR required.

CT Technologist – 2 Full Time

Produce computerized tomographic scanner radiographs of designated anatomical areas as ordered/directed, according to established practices and procedures.

Qualifications:

Must be ARRT Certified.

Experience with a 64 slice CT Scanner desired.

One year experience in CT preferred but not required.

Able to lift up to 75 lbs.

Subject to electrical and radiant energy hazards. Lifting patients, supplies, etc.

EMT– 2- Full-Time

Provides emergency and non-emergency treatment and transportation in the pre-hospital and inter-hospital environments at the basic life support level. Works with a variety of people and organizations on a professional level to provide care to patients and the community.

Qualifications

Valid PA EMT Certification

Other qualifications as per job description.

Nurse Extern – Per-Diem

Provides direct patient care encompassing admission, and discharge process, physical hygiene, and treatment intervention within limits of authority. Maintains adherence to patients' rights. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications

Must be enrolled in an accredited Registered Nursing School and maintain good academic standing. Must sign and comply with Nurse Extern Scholarship Agreement.

Clerk/Phlebotomist – 2- Full-Time

Control of outpatient processing within the laboratory and phlebotomy. Possible exposure to infectious body fluids. Much standing, sitting and bending.

Qualifications

High school graduate (GED). Actual working experience in a clinical setting to learn proper blood collection techniques desirable. Computer skills for reporting results and answering questions. Good Customer Service skills.

ED Unit Secretary or ED Technician – Full-Time

Under the direction of the Nurse Manager/Clinical Coordinator, the Unit Secretary is responsible for performing clerical and receptionist duties, requisitioning supplies, equipment, and services from other departments. Demonstrates commitment to Clarion Hospital's mission statement, vision statement and values.

Qualifications

High School Graduate/GED. Medical terminology. Computer skills. Strong customer service skills. Excellent interpersonal skills. Previous Unit Secretary experience desired.

Care Transition Navigator – Full-Time

Description: The Care Transition Navigator will focus on discharge planning and transition of care for patients identified as being a high risk for readmission. The Coordinator will design individualized plans of care including goals with the patient and foster a team approach by working collaboratively with the patient, their support systems, primary care provider and other members of the health care team to ensure coordination of service, optimize patient outcomes, and reduce readmission rates. The Coordinator also assists to capture additional revenue opportunities.

Qualifications: Minimum: Graduate of a Registered Nurse Program. Preferred: Bachelor Degree in Nursing. Current PA RN license, Healthcare Provider CPR. Three years of progressive clinical experience. Strong electronic medical record skills. Preferred: Experience with MS Excel, data analysis and reporting. Ability to utilize various software applications in day-to-day responsibilities.

Staff Nurse, RN – Surgicare/PACU – 2- Full-Time

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications

Graduate of a State Board approved program of professional nursing. Experienced RN with a current Pennsylvania State License in good standing. At least 3 years Med/Surg RN experience. Certified in basic CPR, PALS and ACLS. Ability to take call. IV conscious sed-comp, cross-train to SPU. Previous experience preferred.

Medical Records Coder – Full-Time

Assigns diagnostic and procedure codes to records of discharged patients using ICD-9-CM, ICD-10-CM and CPT-4 coding systems. Performs duties preparatory to the coding function involving abstraction of patient information from the medical record into the health information system

Qualifications

High school diploma or equivalent with courses in medical terminology. Has an understanding of coding guidelines, ICD-9-CM, ICD-10-CM, and CPT-4 coding. Prefer a graduate of an accredited business school with an emphasis on coding. Prefer RHIT certification.

Knowledge of human anatomy, physiology and computers is preferred.

Healthworks LPN – Full-Time

Responsible for giving immunizations, tuberculosis screenings, EKG testing, Spirometry screening, and phlebotomy services. The LPN is also support staff for the Federal Drug and Alcohol Testing Services as daily office volume dictates. Graduate of State Board approved program of practical nursing. Holds a current Pennsylvania state license practical nurse. Current driver's license. Must have excellent computer skills and phlebotomy experience. Flexibility to provide weekday daytime coverage as office volume dictates. Desire the ability to multitask in a high energy department. Willingness to be trained as an Audiology Technologist, Drug Collection and Alcohol Technician.

Nursing Supervisor – Per-Diem

As a member of the nurse management team, the supervisor assumes accountability for the overall operation of the entire nursing department and will foster and maintain a spirit of partnership and collaboration between the nursing staff of all care areas and the multidisciplinary team. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications

Minimum Education Level Required (or equivalent): Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse. Certified in basic CPR, Certified in ACLS, PALS, and neonatal resuscitation as appropriate.

Minimum Job Related Skills:

Motivation and retention of staff. Thorough knowledge of nursing care practices, policies, and procedures, and techniques. Must possess strong interpersonal, organizational, and both written and verbal communication skills. Demonstrates effective leadership ability. Supports the nursing management philosophy. Promotes the positive acceptance of change. Demonstrates positive guest relation skills in dealing with all hospital contacts. Communicates with all hospital personnel, families/significant others of patients, physician offices, and other healthcare agencies. 3 years' experience.

Maintenance Supervisor- Full time

Description: Maintenance Supervisor to support the Plant Operations Department with their Mechanical, Electrical & Plumbing Systems. This requires a highly experienced technical person to help lead the staff and make repairs and improvements. This will include all Clarion Hospital entities including the BHS Health and Wellness Center. The H&W Center has many systems which requires this level of expertise.

Maintains the time schedule utilizing the Kronos time system to provide for adequate shift coverage, scheduled absences and to monitor overtime. Inspects the work product of subordinates; documents and trends the findings as required by the department director. Generates reports as assigned. Fairly and consistently enforces the HR and department policies and provides for successful employee management of all offered employee training programs. Positively and productively interacts with peers, administrators and other department managers and supervisors to promote quality communications.

Qualifications

Associate degree in applied Science or other completion of advanced courses related to management and engineering. Five years as a maintenance technician in plant operations in a similar sized facility in the HVAC and electrical environment. Bachelor's degree in an engineering discipline preferred.

Working Conditions

Repeated bending, squatting, and stooping. Prolonged standing and walking. Climbing ladders and scaffolding. May be exposed to hazards from the use of electrical, electronic, mechanical, and power equipment, and toxic chemicals and gases.

Radiology Tech – Part-Time

Operate radiologic equipment to make clinical diagnostic x-ray films as directed by physicians and perform routine diagnostic procedures according to established standards and practices. Additional Coverage needed for AC Valley

Qualifications:

ARRT Certified, PACS experience, CPR certification

Working Conditions

Subject to electrical and radiant energy hazards. Lifting and positioning of patients. Lifting supplies. Standing, walking most of the day

Utilization Review Case Manager –Part- Time

Works under the general direction of the Case Management Manager to review both inpatients and outpatients for proper utilization of hospital and ancillary services. Screens all admissions for discharge planning needs and co-facilitates discharge planning with social service staff through the continuum of care. Services are provided in accordance with the philosophy, mission, standards, policies and procedures of Clarion Hospital and as ordered by the physician.

Qualifications

Knowledge regarding hospital protocols and procedures: familiarity with community resources and outside professional agencies; familiarity with federal and state regulations governing hospital and home care; and good assessment and problems solving skills. Extensive knowledge and understanding of medical terminology and medical science (disease processes) for effective review of medical records. Working knowledge of ICD-9-CM Coding System and DRGs and CPT coding. Thorough knowledge of QIP, AOA and Medicaid requirements. Ability to use a computer. Ability to work under pressure, adapting to fluctuating work loads. Good interpersonal skills and communication skills to effectively communicate with physicians, nursing staff, patients, and others as required.

Licensed Registered Nurse with recent 2-3 year medical/surgical experience in a hospital setting. A degree from an accredited Baccalaureate program is preferred. Experience in Utilization Review or Discharge Planning is most desirable.

Medical Social Worker, MSW – Part-Time

Works under the general direction of the Case Management Manager, coordinates and provides social services for patients of all ages applying principles of a highly professional field. Demonstrates commitment to Clarion Hospital's mission statement, vision statement and values.

The social worker will identify patients/families that have complex discharge planning needs and refer these individuals to the multi-disciplinary team. The social worker will co-facilitate discharge planning through the continuum with the Case Management department

Qualifications

Graduate as an MSW from an accredited Graduate School of Social Work. A PA licensure to practice in Pennsylvania is required. Recent hospital experience is desired.

Wound Care Secretary/Aide- Full Time

Under the direction of the Nurse Manager/Charge Nurse, the Secretary-Aide is responsible for performing clerical and receptionist duties, requisitioning supplies, equipment, and services from other departments, as well as assisting with patient care needs. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications

High School Graduate/GED

Pleasant interpersonal skills a must.

Knowledge of medical terminology.

Microsoft Office Computer and typing skills

Excellent benefit package available. Apply at www.clarionhospital.org or e-mail a resume to brooke.divins@butlerhealthsystem.org