

JOB OPENINGS

1/4/23

Staff Nurse, RN – Med/Surg – 3 Full Time

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager and Charge Nurse. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications:

Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse or eligible to obtain. Certified in basic CPR. Good customer service skills; flexible. Prefer prior Med/Surg experience.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

Staff Nurse, RN – ICU – 4 Full Time

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager and Charge Nurse. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications:

Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse or eligible to obtain. Certified in basic CPR. Good customer service skills; flexible. Prefer prior ICU experience.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

Certified or Registered Respiratory Therapist – 3 Full Time

Provide respiratory therapy and PFT to patients as ordered by physicians according to established standards and practices. Also instruction of subordinate staff members and assist in continuing education programs.

Qualifications:

Graduate of an accredited program in respiratory therapy. CRT is required; RRT is preferred.

Polysomnographic Tech/EEG Tech – 1 Per Diem

The Polysomnographic Tech is responsible for sleep evaluation, testing and scoring of patients and providing guidance/training to the Sleep Lab Tech Trainee positions.

Qualifications:

Respiratory background and/or sleep lab experience preferred

Certified in basic CPR and BCLS

Effective verbal and written communication skills and appropriate social skills

Ability to teach others is helpful

Staff Nurse, RN or LPN– Swing/Rehab. – 2 Full Time

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager and Charge Nurse. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications

Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse or eligible to obtain. Certified in basic CPR. Good customer service skills; flexible. Prefer prior Med/Surg experience.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

LPN – Med/Surg – 1 Full Time

Under the direction of a Registered Nurse, the LPN will provide direct patient care, meeting both psychological and physical needs of the patients in accordance with physicians' orders, AOA, OSHA, nursing and department policies. The

LPN fulfills these duties to contribute to the continuity and quality of care that fosters the best interest and well-being of all patients and their families.

Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications:

Graduate of a State Board approved program of practical nursing. Holds a current Pennsylvania state license as licensed practical nurse. Certified in basic CPR.

Staff Nurse, RN –ED 1 Full Time, 1 Per Diem

The Registered Nurse has the primary responsibility of assessing, planning, implementing, and evaluating the care of the patients for whom she/he assumes responsibility under the direction of the Nurse Manager and Charge Nurse. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications:

Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse or eligible to obtain. Certified in basic CPR. Good customer service skills; flexible. Prefer prior ED experience.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

LPN – Rehab/Swing, Per Diem

Under the direction of a Registered Nurse, the LPN will provide direct patient care, meeting both psychological and physical needs of the patients in accordance with physicians' orders, AOA, OSHA, nursing and department policies. The LPN fulfills these duties to contribute to the continuity and quality of care that fosters the best interest and well-being of all patients and their families.

Medical Technologist – 2 Full Time

Performs test procedures on patient specimens in a timely, accurate manner without supervision.

Qualifications

Requires a four-year bachelor's degree with a major in Medical Technology or a four-year degree in a life science, in which case certification from an accredited training program (American Society for Clinical Pathology or American Medical Technologists) is required.

Will consider a Medical Lab Technician who has completed a certified training program (American Society for Clinical Pathology) if eligible to sit for MT registry.

Dietary Aide – 1 Full Time

Works as a team member with other dietary aides, cooks and food service supervisors in order to provide nutritious, attractive, and timely meals for patients, hospital personnel and guests. Maintains clean and sanitary dishes, kitchen, dining and serving areas.

Qualifications

High school graduate or equivalent. Experience in food handling and service desirable.

Clerk/Phlebotomist – 2 Full Time

Control of outpatient processing within the laboratory and phlebotomy. Possible exposure to infectious body fluids. Much standing, sitting and bending.

Qualifications

High school graduate (GED). Actual working experience in a clinical setting to learn proper blood collection techniques desirable. Computer skills for reporting results and answering questions. Good Customer Service skills.

Ultrasound Tech – 2 Per Diem

Perform ultrasonic diagnostic procedures, e.g. abdominal and pelvic, carotid doppler, for patients as ordered.

Qualifications

Completion of course for radiology technicians and/or course in ultrasonic technology.

Registration/license as required.

Knowledge of the ultrasound equipment, matrix camera system, transducers and other accessories related to ultrasound unit. Previous experience desirable.

Registered Radiology Technologist and/or registered or registry eligible in ultrasound.

(American Registry of Diagnostic Medical Sonographers)

Experience in general abdomen, obstetrics and gynecology, prostate and carotid doppler is required.

CPR required.

EMT– Full Time

Provides emergency and non-emergency treatment and transportation in the pre-hospital and inter-hospital environments at the basic life support level. Works with a variety of people and organizations on a professional level to provide care to patients and the community.

Qualifications

Valid PA EMT Certification

Other qualifications as per job description.

Nursing Supervisor – 1 Full Time, 1 Per Diem

As a member of the nurse management team, the supervisor assumes accountability for the overall operation of the entire nursing department and will foster and maintain a spirit of partnership and collaboration between the nursing staff of all care areas and the multidisciplinary team. Demonstrates commitment to Clarion Hospital mission statement, vision statement and values.

Qualifications

Minimum Education Level Required (or equivalent): Graduate of a State Board approved program of professional nursing. Holds a current Pennsylvania State License as a registered nurse. Certified in basic CPR, Certified in ACLS, PALS, and neonatal resuscitation as appropriate.

Minimum Job Related Skills:

Motivation and retention of staff. Thorough knowledge of nursing care practices, policies, and procedures, and techniques. Must possess strong interpersonal, organizational, and both written and verbal communication skills. Demonstrates effective leadership ability. Supports the nursing management philosophy. Promotes the positive acceptance of change. Demonstrates positive guest relation skills in dealing with all hospital contacts. Communicates with all hospital personnel, families/significant others of patients, physician offices, and other healthcare agencies. 3 years' experience.

Maintenance Supervisor- Full time

Description: Maintenance Supervisor to support the Plant Operations Department with their Mechanical, Electrical & Plumbing Systems. This requires a highly experienced technical person to help lead the staff and make repairs and improvements. This will include all Clarion Hospital entities including the BHS Health and Wellness Center. The H&W Center has many systems which requires this level of expertise.

Maintains the time schedule utilizing the Kronos time system to provide for adequate shift coverage, scheduled absences and to monitor overtime. Inspects the work product of subordinates; documents and trends the findings as required by the department director. Generates reports as assigned. Fairly and consistently enforces the HR and department policies and provides for successful employee management of all offered employee training programs. Positively and productively interacts with peers, administrators and other department managers and supervisors to promote quality communications.

Qualifications

Associate degree in applied Science or other completion of advanced courses related to management and engineering. Five years as a maintenance technician in plant operations in a similar sized facility in the HVAC and electrical environment. Bachelor's degree in an engineering discipline preferred.

Working Conditions

Repeated bending, squatting, and stooping. Prolonged standing and walking. Climbing ladders and scaffolding. May be exposed to hazards from the use of electrical, electronic, mechanical, and power equipment, and toxic chemicals and gases.

Radiology Tech – Full Time

Operate radiologic equipment to make clinical diagnostic x-ray films as directed by physicians and perform routine diagnostic procedures according to established standards and practices. Additional Coverage needed for AC Valley

Qualifications:

ARRT Certified, PACS experience, CPR certification

Working Conditions

Subject to electrical and radiant energy hazards. Lifting and positioning of patients. Lifting supplies. Standing, walking most of the day

CNA /Telemetry Tech – ICU – Per Diem

Tech/Aide provides direct patient care encompassing admission process, physical hygiene, and treatment intervention within limits of authority. Aide is responsible for performing clerical and receptionist duties, requisitioning supplies, equipment and services from other departments. The ICU Aide must be accurate and organized, possess good interpersonal skills and be strongly committed to maintaining confidentiality. This position requires ongoing competency to set-up and maintain telemetry along with the ability to recognize basic cardiac rhythms.

Qualifications

High school graduate or equivalent. Must have certification as a nursing aide. CPR certification, Familiar with Medical terminology. Computer skills. Strong customer service skills. Excellent interpersonal skills. Telemetry training (May be provided on the job).

Working Conditions

Weekends and off shifts may be scheduled. Constant physical movement and heavy lifting.

Paramedic – 2- Full Time

Provides emergency and non-emergency treatment and transportation in the pre-hospital and inter-hospital environments at the advanced life support level. Works with a variety of people and organizations on a professional level to provide care to patients and the community.

Qualifications

Minimum of 21 years of age. High school diploma or equivalent or higher. Valid PA Paramedic Certification. Maintain current successful course completion at all times in the following programs: Basic Cardiac Life Support; Advanced Cardiac Life Support; Pediatric Advanced Life Support; International Trauma Life Support; Emergency Vehicle Operators Course. Valid PA driver's license. Must not have been convicted within the last four (4) years of driving under the influence of alcohol or drugs, and within the last two (2) years, has not been convicted of reckless driving, or had a driver's license suspended under the point system. HAZMAT R&I training within one (1) year of the date of employment. Meet all additional requirements as identified by the PA Department of Health. Good customer service skills; able to exhibit cooperative communication with other employees, hospital consumers, and outside organizations who utilize CHEMS.

Housekeeping Aide – 1 Full Time

Responsible for carrying out all cleaning, following hospital's policy and procedure manual and all schedules posted, such as: Empties and cleans all waste receptacles, Damp dusts all patient areas, Cleans and maintains all bathrooms, Spot wall washes, General cleaning of all areas, Keep any records of daily work as needed, Make beds after cleaning of a discharge or transfer room.

Qualifications:

High school education or equivalent preferred. Some prior commercial housekeeping experience preferred.

Cardiopulmonary LPN- 1 Full Time

Perform Electrocardiographic procedures and examinations for patients as directed according to established nursing standards and practices. Assesses, plans, implements, and evaluates the care of patients for whom she/he assumes responsibility. An integral function of the staff nurse is patient teaching to promote positive health outcomes. The staff nurse functions as a vital member of the health care team in the implementation of nursing care as defined by Unit Care Standards and Nursing Practice Act.

Qualifications:

Graduate of a State-Board approved Program of Nursing. Holds a current Pennsylvania State License as a registered nurse. Demonstrates and/or maintains clinical competence. Achieves a minimum of 80% score on pharmacological pre-test. Certified in basic CPR course C. ACLS certification desired. Telemetry interpretation. Previous experience with EKG interpretation is desired. Unit specific performance standards require additional competencies.

Payroll Coordinator – Full Time

Responsible for the organization, direction and administration of payroll.

Coordinates the accurate and timely payment of employee compensation in accordance with established hospital personnel policies, and federal and state guidelines

Qualifications:

High school diploma or equivalent with one year previous payroll experience. College level accounting classes preferred. Must be proficient in the use of a personal computer and have a working knowledge of Excel, Word, and Data Base Management software. Typing & calculator skills needed. Previous time clock & Kronos payroll experience preferred

CNA/Nursing Aide – Swing/Rehab – 1 Part Time, 1 Per Diem

Provides direct patient care encompassing admission process, physical hygiene, and treatment intervention within limits of authority. Also is responsible for performing clerical and receptionist duties, requisitioning supplies, equipment, and services from other departments. Demonstrates commitment to Clarion Hospital's mission statement, vision statement and values.

Qualifications:

Minimum of 21 years of age. High school graduate or equivalent. Must have certification as a nursing aide. Medical terminology. Computer skills. Strong customer service skills. Excellent interpersonal skills. Successful completion of on-the-job training program.

Must be able to work weekends, holidays, and rotate shifts as needed to meet the needs of the unit.

Paramedic Supervisor – Full Time

Provides emergency and non-emergency treatment and transportation of patients in the pre-hospital and inter-hospital environments at the advanced life support level. Works with a variety of people and organizations on a professional level to provide care to patients and the community. This position requires twenty-four hour supervision of staff along with management of the organization when the department manager is not present.

Qualifications

Minimum of 21 years of age. Must possess a high school diploma or equivalent. Valid PA Department of Health certification as a Paramedic or health care professional. Certified by the American Heart Association in Basic Trauma Life Support/Pre-hospital Trauma. Certified by the American Heart Association in both Basic and Advanced Cardiac Life Support. Certified by the American Heart Association in Advanced Pediatric Life Support. Field operational as a Clarion County Paramedic, or be field operational with equivalent standing orders from another county with the approval of the Clarion County Medical Command Director. Must qualify as a paramedic preceptor for Clarion County. Valid PA driver's license. Must not have been convicted within the last four years of driving under the influence of alcohol or drugs, and within the last two years, has not been convicted of reckless driving, or had a driver's license suspended under the point system. Persons who have been convicted of one or more of these violations shall repeat an emergency vehicle operator's course of instruction approved by the Department. Emergency Vehicle Operator's Course (EVOC) certification as approved by the Department of Health or obtained within one year of initial employment. Recognizing and Identifying Hazardous Materials Awareness Level Certification Training Program provided by the Pennsylvania State Fire Academy or approved equivalent program or obtained within one year of initial employment. Meet any and all additional requirements under the PA Department of Health and Act 45. It is preferred, but not required, that supervisory personnel have experience and/or training in management. Good customer service skills; able to exhibit cooperative communication with other employees, hospital consumers, and outside organizations who utilize CHEMS. Must acquire continuing education credits to maintain medical command authorization in accordance with the PA DOH requirements annually.

Central Sterile Technician – 1 Part Time

The Central Sterile Technician is responsible for the performance of duties in the technical areas of decontamination and preparation, packaging, and sterilization of medical instrumentation and supplies. They are also responsible for instrument maintenance and equipment decontamination.

Qualifications:

High school diploma, graduate of an accredited Central Supply Technician Program and certification with IAHCSSM. Holds current CPR card. Must have computer skills, appropriate knowledge of specialized equipment and supplies, and be physically able to meet the demands of an active position, including extensive walking, standing, and lifting.

Employees must pass a nationally accredited central service exam for sterile processing AND maintain one of the following:

Certified registered central service technician credential OR Certified sterile processing and distribution technician credential

(a) New employees – The central sterile technician has 18 months from date of hire to pass a nationally accredited central service technician exam and obtain one of the two credentials noted above.

(b) Continuing education - Annually complete 10 hours of continuing education. (NOTE: The continuing education required under this subsection shall be in areas related to the functions of a central sterile technician)

(c) Facility responsibility - Facility must maintain documentation that the central sterile technician meets the certification requirements

Customer Service Liaison – 3 Full Time

Description: Job Duties include, but are not limited to:

The patient experience liaison provides a specific channel through which patients, families, visitors, and hospital staff can seek solutions to questions, concerns, and unmet needs in an effort to ensure patients are receiving high-quality healthcare. The Patient Experience Liaison works with patients and their families to address concerns or special needs that may arise during their course of treatment within the hospital setting. This Patient Experience Liaison works directly with various members of the healthcare team, hospital departments, and administration to solve problems that patients & families may have with the goal of facilitating a positive patient experience during their time in the organization. The Patient Care Liaison acts as an intermediary between hospital departments and the patient/family to *humanize* the emergency department experience.

Qualifications:

- A high school diploma or GED is required
- Superior customer service and exceptional interpersonal skills are required along with strong verbal and written skills
- Must be able to respond quickly to and solve problems
- Ability to comprehend established office routines and policies
- Good organizational skills and previous public contact work required
- Anticipates customer needs, understands their expectations and responds appropriately.
- Treats others with compassion, fairness, courtesy and respect while honoring their uniqueness.
- Willingly works with others to identify and achieve common goals.
- Enthusiastically approaches their role and displays pride in the organization.
- Must be able to perform the essential functions of the position with or without reasonable accommodation
- Must demonstrate exceptional communication skills along with excellent customer service skills

Occupational Health Technician – Per Diem

Performs a variety of secretarial/clerical, technical, and training functions in the Occupational Health department. Acts as a liaison between clients, employers, physicians, and other departments.

Qualifications:

- High school graduate; computer skills; ability to type 45+ WPM
- Medical terminology
- Experience in hospital-related setting
- Certification in Phlebotomy skills or willing to get within first six months
- Must possess a valid PA Drivers License and vehicle
- Good interpersonal skills/professionalism
- Highly Organized
- Computer skills
- Prior teaching/training experience (adults) preferred

Laboratory Courier - Part Time

Drives to clients' sites to pick up previously collected specimens and deliver reports
Maintains adequate stock of supplies at clients' locations. Maintains accurate logs and maintenance records of laboratory vehicles. Performs limited clerical functions as necessary.

Qualifications:

- Current PA driver license
- High School Graduate/GED
- Actual working experience in a clinical setting to learn proper blood collection techniques desirable. Computer skills for reporting results.

Excellent benefit package available. Apply at www.clarionhospital.org or e-mail a resume to brooke.divins@butlerhealthsystem.org